

**Bioenvironmental Sciences Professional Board
8th Annual Fall Meeting Minutes**

Friday, October 25, 2019

I. 8:10 Meeting Called to Order

Quorum Reached : In attendance: Eric Ables, Doug Anderson, Samantha Best, Candice Boeck, Jamie Bryan, Coy Crain, Laura Fiffick, Bryan Gay, Christina Higginbotham, Craig Holloway, Harrison Ireland, Michael Jochum, Juan Ludwig, Ana Partin, Heather Podlipny, Cedric Robinson, John Sorkness, Dawn Steph, Joel Trouart, Brittany Westphal, Wally Zverina
Ex-officio: Jim Formby (ex-officio), Randall Hodo (ex-officio),
Absent: Aaron Geyer, Kenneth Tramm

II. BOARD MEETING -- Laura Fiffick

- Board Member Introductions
 - Welcome New Members
 - **Eric Ables**, EHS Manager, Kinder-Morgan Inc
 - **Brittany Westphal**, Manager Environmental Operations, BNSF
- Review and Update Contact List
- Approval of previous meeting minutes
 - January 28 Meeting: Bryan Gay motion to approve and Jamie Bryan seconded. Unanimous Approval
 - February 22 Meeting: Candice Boeck motion to approve and Joel Trouart seconded. Unanimous Approval
 - June 28 Meeting: Quorum not reached, Board reviewed meeting minutes

III. PLPM/BESC New Building Opening Ceremony and Reception

IV. Lunch

V. Summary of the BESC Board SWOT Meeting in Houston on September (PowerPoint Enclosed)

VI. Committee Alignment

- Committee introductions
 - Each committee chair provided an overview of their committee.
 - Current members informed they may realign to committees they choose
 - Break out discussion: Discuss outcomes from the SWOT

VII. Committees Reports

- Curriculum : Coy Crain provided update
 - Evaluation of members and ensure they have
 - KPIs
 - Discussed modifying the KPIs to ensure they are achievable
 - Identified additional goals
 - How can they spread the news of the major to schools? Need to discuss more.
 - Contact Environmental Teachers or possible attend career days
 - Assign members to Professors
 - Members: Coy Crain, Joel Trouart, Heather Podlipny, Eric Ables, Britany Westphal, Jim Formby, Aaron Geyer, Kenneth Tramm
- Student Development and Mentoring
 - KPIs
 - 28 Students attend the Workshop

- 15 Job Postings
- 2 Networking Events
 - Discussion of how to make the events successful
 - Keep summer event, finalize locations by April, highlight at NAEP meeting in April
 - Networking event the night before the Sciences Career Fair
 - Tailgate is the on-campus networking event
- Student Workshop
 - 15 students participated in the In-Person Mock Interviews
 - Discussion Groups on November 5
 - Career Outlook and wages – Craig and Dr Edgar
 - How to get an Interview/Biggest Mistakes – Laura, John and Sam
 - Trending Topics – Christina and Bryan
- Mentoring program
 - One on one mentoring program
 - Needs further discussion
 - Create subcommittee to tackle this program: Harrison Ireland, Laura Fiffick, Eric Ables, Christina Higginbotham, Samantha Best, and Cedric Robinson
- Members: Craig Holloway (Chair), Samantha Best, Candice Boeck, Christina Higginbotham, Randall Hodo, Harrison Ireland, Michael Jochum, Ana Partin, Cedric Robinson, John Sorkness, Dawn Steph, Kenneth Tramm, Wally Zervina
- Finance and Marketing (FDM)
 - Consensus to maintain the committee but change focus of the committee
 - Focus on outreach and marketing
 - Next fall, host a tailgate on a Saturday, invite all BESC grads to event, TVs to watch game, visit new building, utilize BESC Endowment funds (\$2-3,000), highlight board, sponsorship opportunities, etc.
 - In the next few months, target companies who hire BESC students
 - Teaser for sponsorship opportunities
 - Increase LinkedIn members (current 364) by 500
 - Attend Schools to highlight BESC programs
 - Aggieland Saturday is February 8, could tailgate on that Saturday
 - Members: Jamie Bryan (Chair), Doug Anderson, Laura Fiffick, Bryan Gay

VIII. NAEP Visit

- a. Branching out to other majors
- b. Appreciate the mock interviews
- c. Speakers – variety
- d. Events – stream clean

IX. Adjourn at 3:45

X. Student Poster Symposium

- Attend Student Poster Symposium: Talk with students, interact and ask questions regarding posters and experiences.

XI. BESC Annual Tailgate including BESC Program Student Awards

- Introductory Remarks by Dr. Pierson, Professor and Department Head
- Presentations Chappell (BURS Scholars, Research Poster Awards), by Stoddard (Internships Poster Awards) and Wilkinson (NAEP Scholarship)