YOUR NAME: **PRESENTER NAME:**   **DATE:**

Instructions: This form is used by all faculty present to evaluate graduate students presenting his/her exit seminar in PLAP 681. Graduate student is responsible for making sure each faculty member has a form. Graduate student collects forms and turn them into Shana Childers within 24 hours of their seminar.

Oral Presentation Criteria	EXEMPLARY (5)	GOOD (4)	SATISFACTORY (3)	MARGINALLY SATISFACTORY (2)	UNSATISFACTORY (1)	SCORE
Presence and composure	• Relaxed • Self-confident • No, or few mistakes	• Little to no tension • Some minor mistakes, but quickly recovers from them	• Mild tension • Difficulty recovering from mistakes	• Obvious tension and nervousness • Cannot recover from mistakes	• Lacks composure to point of distraction • Lots of mistakes	
Organization of presentation	• Lots of information • Logical flow	• Satisfactory amount of info • Logical flow	• Logical flow • Too much, or too little info	• Poorly organized • Illogical flow • Not enough info	• Lack of info • Poor flow • Presentation confusing	
Quality and use of visual aids (VAs)	• High quality VAs • VAs appropriately assist presentation	• Satisfactory VAs • Relate to presentation	• Moderate quality VAs • Somewhat relevant to presentation	• Low quality VAs • Rarely support presentation	• No VAs • Or, very poor quality	
Professionalism	• Dressed professionally • Uses professional language • Maintains eye contact	• Dressed professionally • Mostly uses professional language • Eye contact mostly maintained	• Dressed professionally • Some professional language • Frequently reads slides/notes	• Slightly underdressed • Uses unprofessional language • Frequently reads slides/notes	• Underdressed • Unprofessional language • Mostly reads slides/notes	
Ability to answer	• Answers questions fluidly and articulately	• Answer question reasonably well	• Speaker struggles to answer questions from the audience	• Speaker does not understand questions • Responses are unclear	• Unable to answer questions • Responses unclear	
Voice	• Great fluid speech / inflection • Maintains audience interest, • Excellent volume, and • Enthusiastic	• Good inflection or fluidity of speech, • Speaks too loud/soft, and • Mumbles occasionally	• Speaks too loud or soft, and • Mumbles occasionally	• Monotone at times, • Too loud or soft-spoken, and • Mumbles often	• Consistently monotone, • OFTEN speaks too loud/soft, and • Mumbles consistently	
Interpretation of data	• Accurately and articulately explains graphics, figures, and analyses	• Satisfactory explanation of graphics, figures and analyses	• Struggles to explain graphics, figures, and analyses, but can be understood	• Unable to clearly explain graphics, figures and analyses	• Ineffective/incorrect figures and graphics and • Unable to correctly explain the analyses	
Quality of science presented	• Exemplary level of scientific knowledge and research	• Good level of scientific knowledge and research	• Satisfactory level of scientific knowledge and research	• Less-than satisfactory level of scientific knowledge and research	• Poor level of scientific knowledge and research	

Comments:

Total Score: